

2



# Visvesvaraya Technological University

Belagavi, Karnataka – 590 018

Ref.No/VTU/Exam/2015-16/ 2030

Date: - 8 MAR 2016

**STRICTLY CONFIDENTIAL**

Dr. S. N. Sridhar..... Dept. of C.V..... K.S. School..... B'lore.....

Sir / Madam,

Sub : Appointment as paper setter for **Jan-Feb / June-July 2016**. Examinations.

By the direction of the Vice-Chancellor, I am pleased to appoint you as paper setter for the subject with details as under. **You are requested to accept the assignment.**

Exam: B.E./B.Tech/B.Arch/M.Arch/MBA/MCA/M.Tech/M.Sc(Eng)/Ph.D.Course/Branch: .....

Sem: 4<sup>th</sup> Sub: *Hydraulics and Hydraulic Machines* .....

Sub Code : *10CV45*..... No. of sets: *One* To be submitted before : ..... **28 MAR 2016**

### INSTRUCTIONS TO PAPER SETTERS

- **Typed manuscript / scheme will not be accepted. Please write down the questions LEGIBLY.**
- Use only 'generally accepted' short forms. (It is difficult to decipher 'S.T.' as 'Show that'.)
- Set eight questions, out of which, the students have to answer five full questions. (Unless otherwise specified).
- Wherever syllabus is made unitwise consisting of **8 units**, ONE FULL question should be set from each unit, (not applicable to MBA).
- Questions shall **strictly be from the university prescribed books, covering the entire syllabus**. There shall be a **maximum of four subdivisions in each question**. Please avoid subdivisions, with in subdivisions, for the sake of clarity. Wherever applicable, there shall be a numerical problem in each question.
- Provide neat sketches as these figures are scanned directly from the manuscript for final printing. Sketches should be drawn in black ink only.
- Explicitly indicate the figure numbers. For example, identify the figure pertaining to Q 2(c) as Fig. Q2 (c) immediately adjacent to it.
- **Whenever problems are included, make sure to give all the relevant data from the data handbook, to avoid the issue of handbooks / tables / charts etc..**
- However, if special charts, data book are required to be given, please explicitly mention the same, in the 'Instruction to the candidates', at top of the Q.P.
- Scrupulously scrutinize the question paper for its completeness (subject, code, subject title & clarity), missing data / figure / marks allocated / repetition of entire question or part thereof & out of syllabus questions. Read the question paper meticulously and seal it in the appropriate cover enclosed, before sending it to the university.
- Furnish the scheme & solutions, in the enclosed booklet meant for it & seal it in the appropriate cover. Indicate boldly the final answers for all numerical problems.
- A question paper **without "Scheme & Solution" is liable for rejection**.
- Ensure that the manuscript of the question paper, along with scheme & solution, reaches the undersigned, by Registered post on or before the expiry of the date mentioned above.
- Ensure that you personally destroy the rough draft & other material used to prepare the manuscript. No part of the manuscript or the full version should be retained in any form.
- In case, by any chance, you are unable to accept the assignment, please return all enclosures to the undersigned by return of post, with valid reasons for not accepting it.

Thanking you,

Yours sincerely,  
  
 Registrar (Evaluation)

Encls :

1. Copy of the syllabus
3. Manuscript sheets
5. Outer cover for QP manuscript & scheme
7. Remuneration bill

2. Previous QP / model QP
4. Inner cover for the manuscript
6. Inner cover for the scheme & solution
8. Scheme & solution format

P.T.O.